

May 26, 2011

«Address»

Dear «Salutation»:

On behalf of the Scouts, Leaders and Committee of Troop xx, <town>, <state>, Boy Scouts of America, it is my pleasure to announce that:

**< Scout's Name >**

**< Scout's Name >**

**< Scout's Name >**

**Have all achieved the rank of Eagle Scout  
And will be recognized at Courts of Honor beginning in late  
March 2001**

Would you please be so kind as to send each of these worthy Eagle Scouts letters of greeting, along with any other items you wish to be presented to them during their respective Courts of Honor. All letters and certificates received for these Scouts will be read and displayed for the guests, and then placed in a keepsake binder and presented to the Scouts.

Please address your letters to the Eagle Scouts listed above, and send them in care of the following address. Thank you for helping us acknowledge these very worthy Scouts.

Sincerely,

<scoutmaster, committee chair or advancement chair>

<position>, Troop xx

<address>